



UNIVERSITY OF COLOMBO INSTITUTE FOR AGRO-TECHNOLOGY AND RURAL SCIENCES
REGISTRATION OF SUPPLIERS AND CONTRACTORS FOR THE YEAR – 2024

SPECIMEN FORM

Application for Registration as a Supplier / Contractor / Service Provider for the year 2024

1. Name of the Business Institution/Company/Firm/Individuals:	
2. Business Address of the Applicant :	
3. Telephone No. :	
4.Fax No.:	
5.Name and Designation of Contact Person:	
6.E-mail:	
7.Status of the Supplier / Contractor (Whether Sole Agent, Importer, Manufacturer, Wholesaler and Retailer) :	
8.No. and Date of Business Registration (Please attach a Photocopy of the Certificate) :	
9.ICTAD Registration No (for works): Grade (if applicable) :	
10.Field of Registration & Expiry Date (Please attach Photocopy of relevant pages)	
11.Number of years of Experience in the relevant trade:	
12. whether agreeable to give 30 days credit facility: Yes / No / if any :	
13. Whether delivery of items to the University undertaken:	

14.Categories of goods and Services apply: (Please mention the numbers and the description of categories)

Number of the category	Description of category
Eg:	
1.1	Photocopier / Fax Machines / Duplicating Machines and Accessories

15. Names of Bankers:

16. VAT number, if any :

(Should submit documentary proof that the supplier is an active VAT payer in the relevant year issued by Commissioner General of Inland Revenue)

17. Income Tax file Number, if any:

I / We hereby agree with the conditions stipulated by the University of Colombo Institute for Agro Technology And Rural Sciences and submit my /our application for registration.

Date :

Signature of Applicant / Seal (Affix Seal) :

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