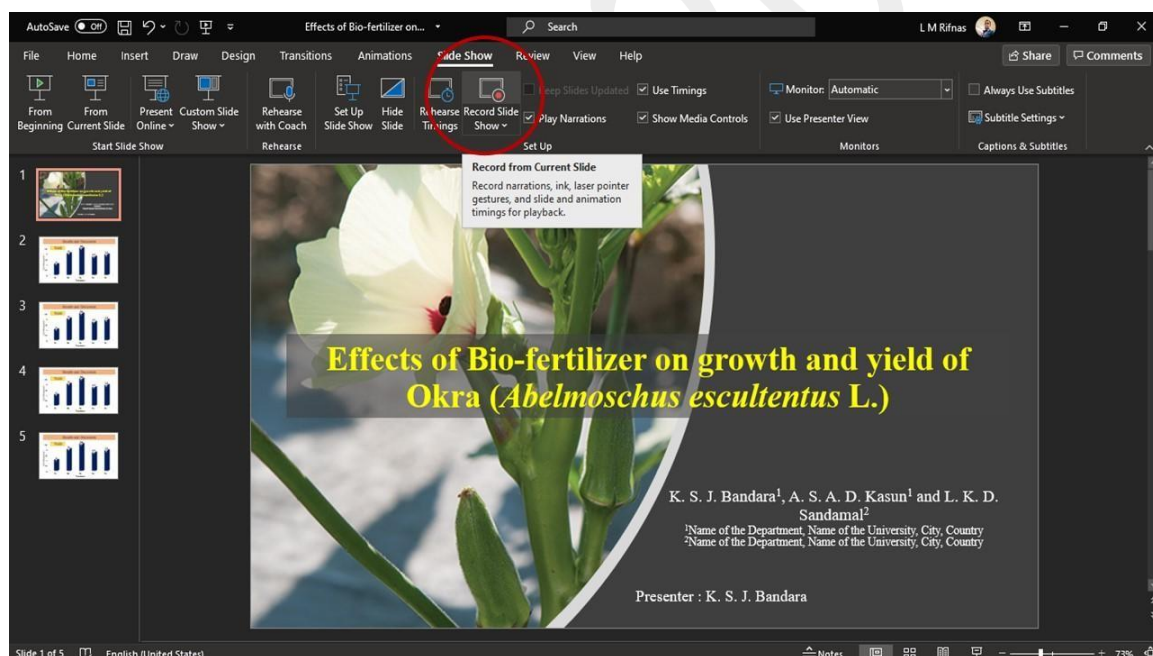


## 1. Guidelines to record your presentation

- As you know, The ISATRS 2026 is conducting as a ‘**virtual symposium**’ as our past symposia.
- Therefore, all the presenters make the presentation ‘online’.
- As we might face interruption in the real-time online presentations on the day of the symposium, the committee decided to request a ‘recorded presentation’ from all the presenters.
- All the presenters are requested to adhere to the following guidelines on the making of recorded presentation (Duration - **05 minutes** for the presentation and 05 minutes for the Q&A session)

## 2. Recording your presentation

1. Under ‘slide show’ click ‘record slide show’





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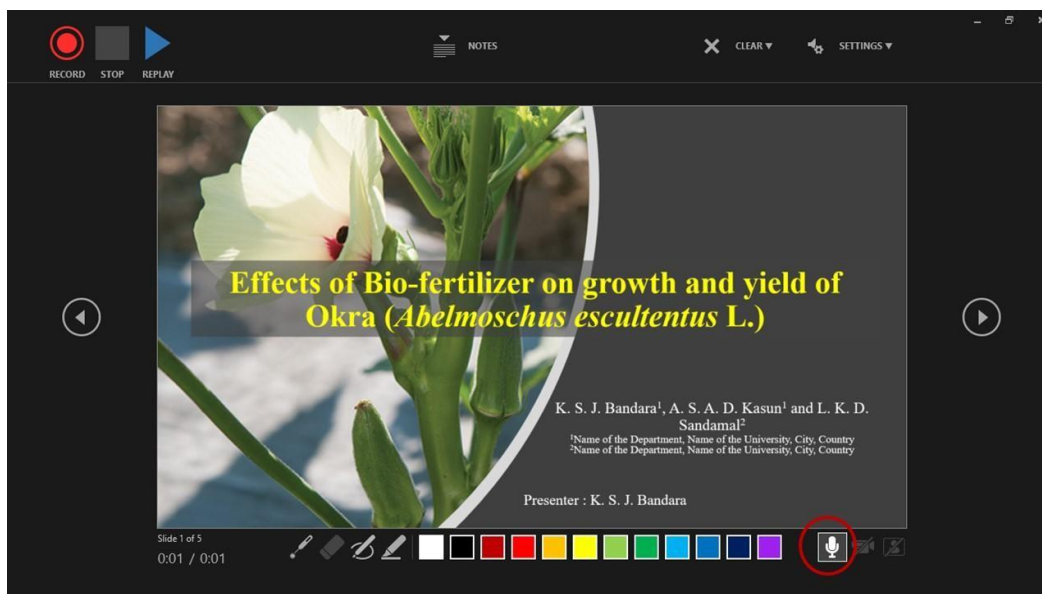
## 2<sup>nd</sup> International Symposium on Agro-Technology and Rural Sciences (ISATRS) 2026

Web Site: <https://uciars.cmb.ac.lk>  
E-Mail: [isatrs@uciars.cmb.ac.lk](mailto:isatrs@uciars.cmb.ac.lk)

Tel: +94 (0) 47 2034201  
Fax: +94 (0) 47 2220055

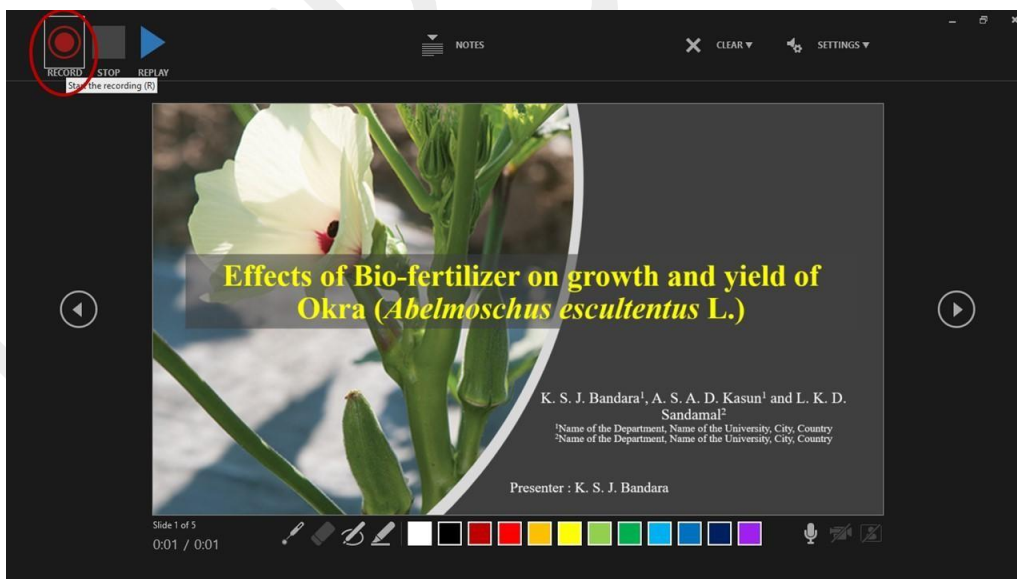


2. Then turn 'mic' on (See bottom right corner)



**When you record yourself, make sure to keep away from the background noises.**

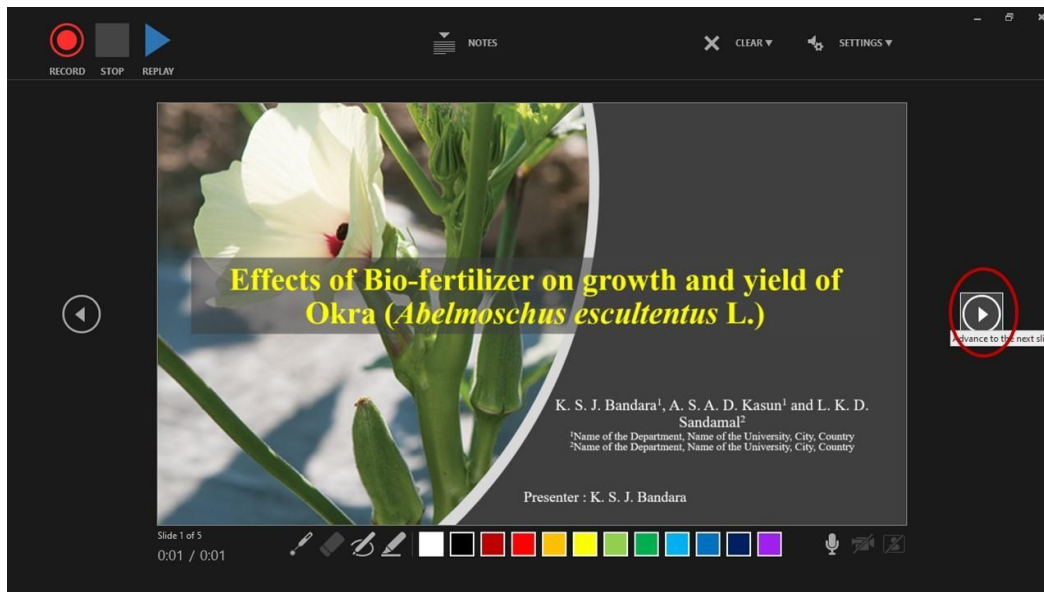
3. Then click 'Record' (See top left corner)



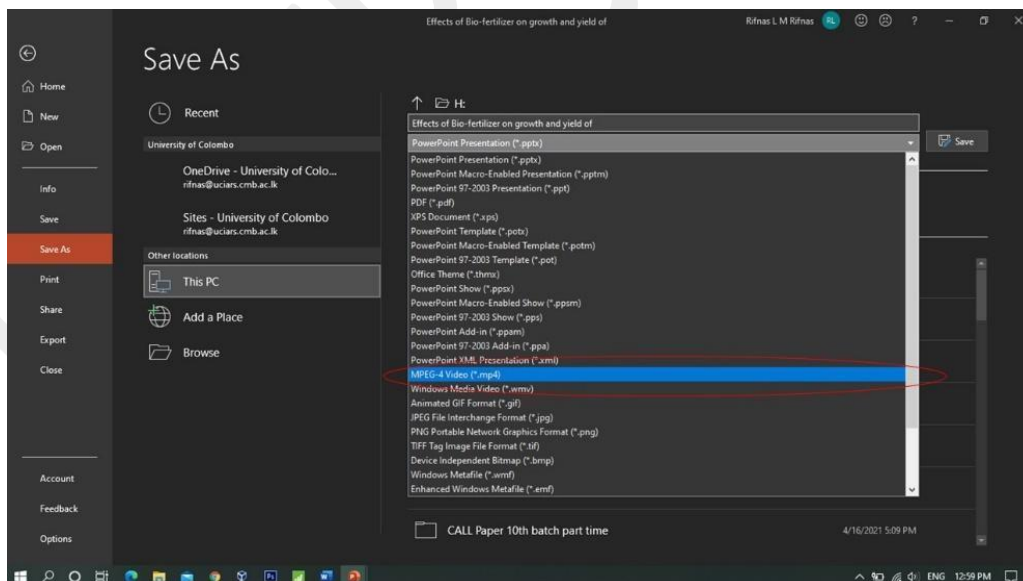
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4. Move slide by slide to record your presentation with your voice



5. After completion of recording, save the document as .mp4 format.





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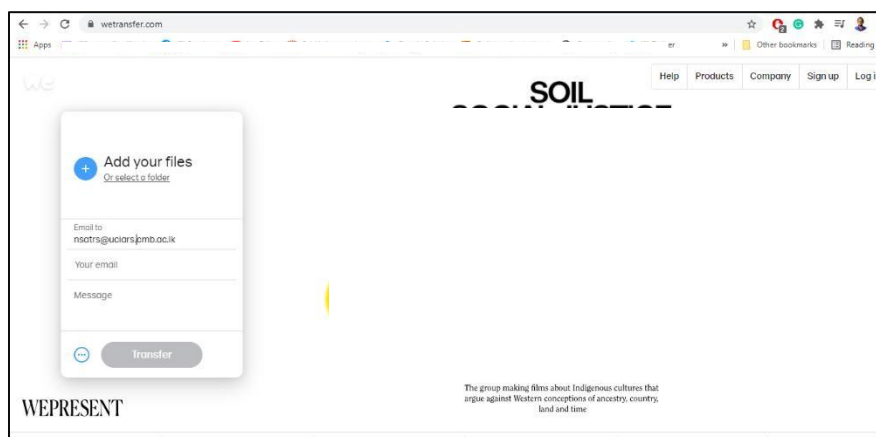
Web Site: <https://uciars.cmb.ac.lk> | Tel: +94 (0) 47 2034201  
E-Mail: [isatrs@uciars.cmb.ac.lk](mailto:isatrs@uciars.cmb.ac.lk) | Fax: +94 (0) 47 2220055



### 6. Sending the video file to NSATRS

Option 1: Directly send your video file (.mp4) / through Google Drive link to [isatrs@uciars.cmb.ac.lk](mailto:isatrs@uciars.cmb.ac.lk) by mentioning your Manuscript No.

Option 2: Transfer your video file through <https://wettransfer.com/> website to [isatrs@uciars.cmb.ac.lk](mailto:isatrs@uciars.cmb.ac.lk) by mentioning your Manuscript No.



For further assistance don't hesitate to contact us; [isatrs@uciars.cmb.ac.lk](mailto:isatrs@uciars.cmb.ac.lk) / [gayathri@uciars.cmb.ac.lk](mailto:gayathri@uciars.cmb.ac.lk)

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