

UNIVERSITY OF COLOMBO INSTITUTE FOR AGRO-TECHNOLOGY AND RURAL SCIENCES REGISTRATION OF SUPPLIERS AND CONTRACTORS FOR THE YEAR – 2022

	SF	PECIMEN FORM					
		pplier / Contractor / Service Provider fo	r the year 2022				
1. Name of the Business Institution/Co	mpany/Firm/Individuals:						
2. Business Address of the Applicant :							
3. Telephone No. :	4. Fax No.:	5. Name and Designation of Contact Person:	6. E-mail:				
7. Status of the Supplier / Contractor (Whether Sole Agent, Importer, Manufacturer, Wholesaler and Retailer):							
8. No. and Date of Business Registration (Please attach a Photocopy of the Certificate):							
9. ICTAD Registration No (for works):		10. Field of Registration & Expiry Date (Please attach Photocopy of relevant pages)					
Grade (if applicable) :							
11. Number of years of Experience in the relevant trade:		12. whether agreeable to give 60 days credit facility: Yes / No / if any :	13. Whether delivery of items to the University undertaken:				
14. Names of Bankers:							
15. VAT number, if any : (Should submit documentary proof the	at the supplier is an active	VAT payer in the relevant year issued by Comr	nissioner General of Inland Revenue)				
16. Income Tax file Number, if any:		Is of the non refundable registration fee paid (Please attach a Photocopy of the bank deposit slip)					
	I). Amount Paid (Rs):	II). Date of Payment:	III). Brach :				
I / We hereby agree with the condit		ersity of Colombo Institute for Agro Technology pplication for registration.	And Rural Sciences and submit my /our				
Date :		Signature of Applicant / Seal (Affix Seal) :					

A. SUPPLY OF GOODS				B. Supply of Services			
No.	Items	Registration Fee (Rs.)	Tick if Applied	No.	Items	Registration Fee (Rs.)	Tick if Applied
01	Machinery						
1.1	Photocopier / Fax Machines / Duplicating Machines and Accessories	500.00		01	Cash in Transit Service	500.00	
1.2	Air Conditioners/ Refrigerator and Accessories	500.00		02	Catering Services	500.00	
1.3	Multimedia Projector/ Television and Accessories	500.00		03	Clearing and Forwarding Services	500.00	
1.4	Solar Panels	500.00		04	Computer and Network Cabling	500.00	
1.5	Other machineries (Water Pump /Shredding Machines	500.00		05	Courier Services	500.00	
1.6	Time and Date Stamping Machines	500.00		06	Disposal of Discard Items	500.00	
02	Computers, Peripherals and Networking			07	Electrical Wiring	500.00	
2.1	Computers/ Laptops/ Notebooks/ iPads/ Tabs / Printers/ Scanners / UPS/Other related items and Accessories	500.00		08	Flower Arrangements (Supply of Flora, Plants etc.)	500.00	
2.2	Data Communication Equipment & Network Accessories (CAT, Ethernet, UTP cables, Connectors, Network Switches etc.)	500.00		09	Hiring of passenger Vehicles and Transport Services	500.00	
2.3	Software Developments	500.00		10	Cleaning and Janitorial Services	500.00	
03	Sign Boards / Propaganda Items			11	Labour Supply	500.00	
3.1	Name Boards/Medals (Plastic, Metal and Wooden)	500.00		12	Professional Consultancy Services – (Air Conditioning & Refrigeration, Legal, Finance, Engineering etc.)	500.00	
3.2	Canopy , Flag Poles etc.)	500.00		13	Pest Control Services	500.00	
04	Vehicle and Requirements			14	Security and Allied Services (armed and unarmed)	500.00	
4.1	Servicing of Vehicles (Motor cycles, two wheel & four wheel tractors, dual purpose vehicles (double cab) and etc.	500.00		15	Upholstering and Returning	500.00	
4.2	Spare Parts for all kinds of Motor Vehicles	500.00		16	Water Dispensers with water filling	500.00	
4.3	Tyres, Tubes and Batteries and other accessories	500.00		17	Dry Cleaning and Laundry Services	500.00	
05	Health and Sanitary Items			18	Photographers	500.00	
5.1	Various kind of soap /washing powders/Detergents	500.00		19	Supply of Sound Equipment on rent basis	500.00	
5.2	Brooms, Ekel Brooms, Door Mats, Toilet Brushes	500.00		20	Building Maintenance Services	500.00	
5.3	Plastic Buckets, Dustbins and Garbage Bags	500.00		21	Man Power Services	500.00	
5.4	Toilet Paper Rolls	500.00					
5.5	Gloves, Masks	500.00					

06	Sundries			C. Repairs		
6.1	All office and General Stationary	500.00	01	Repairing and Maintenance of Air	500.00	
6.2	Toners, Ink Cartridges and Master Rolls, Ribbons	500.00	02	Conditioners (Building) Communication Equipment	500.00	
0.2	(for Computers, Photocopy Machines, Duplicating	300.00	02	Communication Equipment	300.00	
	Machines and Printers)					
6.3	Photocopy Papers and Duplicating Papers	500.00	03	Computers Printers and Accessories	500.00	
7.1	Equipment Audio Visual Equipment	500.00	04	Electronic Equipment	500.00	
7.1	Audio Visual Equipment Fans – all type/ Filters / Boilers / Kettle / Water	500.00	05 06	Repairs to Wooden Furniture Repairs to Fiberglass Chairs, Tables,	500.00	
7.2	Dispenser/ Wall Clocks	300.00		Water Tank etc.	300.00	
7.3	Fire Equipment (Fire Extinguisher/ Fire Alarm Systems)	500.00	07	Repairs to Laboratory Equipment	500.00	
7.4	Kitchen Equipment including Cutlery and Crockery	500.00	08	Plant & Machinery Repairs (Equipment, Office Machines including typewriters)	500.00	
7.5	Security Safety Equipment (CCTV camera etc.)	500.00	09	Motor Vehicle Repairs (Petrol & Diesel)	500.00	
7.6	Voltage Stabilizers	500.00		0.1 Machanical Danaire		
7.7	Cash Registers/ Calculators and Adding Machines	500.00		9.1 Mechanical Repairs 9.2. Electrical Works	_	
7.8	Telephone Accessories	500.00		9.3 Tinkering and Spray Painting		
7.9	Recreational Equipment	500.00		3 , , , , ,		
7.10	Laboratory Equipment/ Health and Medical	500.00		9.4 Carpeting and Sheet Cushion		
7.120	Equipment /Materials / Reagents	300.00		9.5 Repair and Service of Auto Air Conditioners		
7.11	IT Equipments	500.00				
08 8.1	Purniture Office Furniture	500.00		D. Works		
8.2	Wooden Furniture	500.00	01	Civil Construction (All Types)- (Building Co	onstruction / Re	epair /
8.3	Steel Furniture (Including Bunk Beds, Steel Cabinets, Steel Tables and Chairs, Pawning Drawers etc.)	500.00		Improvements, Road Works / Bituminous Laying / Repair / Maintenance, Water supply, Plumbing, Roof Drain, Electric Works / Repair / Maintenance, Mechanical Works / Repair		rical
8.4	Fiberglass and Plastic Furniture	500.00		Maintenance, Aluminium Works / Alumini	um Cladding, V	Vood
09	Printing			Work and Timber Work, Interior Decorativ	e Works, Drain	age /
9.1	Annual compliments such as Diaries and Calendars Annual Reports and Magazines	500.00 500.00		Sewerage / Repair / Maintenance) BOQ Limits	Registration	
9.3	Computer Stationary (Continuous, Blank, Preprinted envelopes, etc.)	500.00	1.1	Works up to Rs. 500,000.00 (ICTAD Registration is not required)	Fee (Rs.) 1,000.00	Applied
9.4	Forms, Registers, Books , Invitation Cards etc. (Office and letter press)	500.00		(ICTAD Registration is not required)		
9.5 10	Posters, Handbills, Leaflets, Brochures Textiles and Leather Products	500.00	1.2	Works between Rs. 500,000.00 and Rs. 2,000,000.00	1,000.00	
10.1	Flags and Banners (Screen Printing -Cloth, Digital	500.00		(Specific ICTAD Registration essential)		
10.2	Printing) Curtain Materials (Cloths, Vertical Blinds, Wooden Blinds)	500.00	1.3	Works between Rs. 2,000,000.00 and Rs. 10,000,000.00 (Specific ICTAD Registration essential)	1,000.00	
10.3	Shoes , Bags, Raincoats, Leather Covers (Cartridges)	500.00	1.4	Works over Rs. 10,000,000.00 (Specific ICTAD Registration essential)	1,000.00	
10.4	Uniform Materials (Gents & Ladies)	500.00				
10.5	Cloaks and Convocation Garlands	500.00	02	Other Works	F00.00	
10.6	Serviettes, Pillow Cases, Towels Mattress and Mattress Covers	500.00	2.1	Cutting and removing of Trees Repair of Gas lines and Appliances	500.00 500.00	
11	Building Materials and Sanitary wares		2.3	Cane and Synthetic Rattaning Work	500.00	
11.1	All Kind of Building Materials/ Plumbing Items/ Hardware Items/ Paints	500.00	2.4	Surveying and Leveling	500.00	
11.2 11.3		500.00 500.00	2.5	Other Human Resource services such as Masonry, Carpentry, Painting, Welding	500.00	
11.3	Timber	500.00		and Blacksmith's work		
12	Zoological items		2.6	Garden Services (soil, coir dust, turf, plants, pots ect.)	500.00	
12.1	Poultry related items	500.00	03	Hiring of Equipment & Vehicles	_	
12.2 12.3	Piggery related items Other animal related items	500.00 500.00	3.1	Construction Equipment & Machineries Heavy Vehicles – Boom Trucks, JCB,	500.00 500.00	
14.3	Other animal related Items	300.00	3.2	Excavators	500.00	
13	Other Goods					<u></u>
13.1	Magnetic White Boards, Chalk Boards etc.	500.00				
13.2 13.3	•	500.00 500.00				
13.4	Chemicals	500.00				
13.5	Glassware	500.00				
13.6		500.00				
13.7		500.00				
12 0	l (hamicals	- I II I I I I I I I I I I I I I I I I	1		•	•
13.8 13.9		500.00 500.00				